



Minutes

Committee of the Whole

Tuesday, April 10, 2012

3:30 p.m.

City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwalter
Councillor R. Lunny
Councillor R. McKay
Councillor R. McMillan
Councillor L. Roussin
Councillor S. Smith
K. Brown, CAO
R. Perchuk, Operations Manager
W. Brinkman, Emergency Services Manager
S. McDowall, HR Manager
C. Neil, Recreation Services Manager (arr'd late)
J. McMillin, City Clerk

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A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its April 16 meeting:-

- An amendment to the 2012 Operating Budget in the amount of \$5,000 from the City's Northwest Business Centre deferred revenue for office renovations;
- An amendment to the 2012 Operating Budget for an allocation in the amount of \$8,000 from the City's Northwest Business Centre deferred revenue for administrative supplies and \$11,000 for program implementation;
- An amendment to the 2012 Operating Budget in the amount of \$3,725 from the City's Northwest Business Centre deferred revenue for a summer student pending grant approval through the federal summer student program, as well as \$17,160 being allocated from deferred revenue for a one year Intern position through the NOHFC Intern Program;
- Amendments to the 2011 capital budget in the amount of \$44,323.26 from the Landfill loader to the Landfill dump truck as appropriate, and the transfer of \$5,582.20 from the Keewatin Medical Building to JM Maintenance building;

- A by-law to set tax ratios and tax rate reductions for prescribed property classes for 2012;
- A by-law to adopt the estimates for all sums required for the year, to establish tax rates and to provide for penalty and interest in default for 2012;
- An amendment to Tariff of Fees & Charges By-law #120-2011 for a revised schedule of Park Rental rates, effective May 1, 2012.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

Councillor Roussin indicated he did not have exact dates of the meetings but while away he would have made a Declaration at those meetings where discussions in his absence involved items related to the Kenora Public Library Board as his wife is an employee of the Library.

At the time Item #7 under Corporate Services was discussed concerning various Committee Minutes, Councillor McMillan made a Declaration regarding the Minutes for the Kenora Police Services Board as his wife is a Member of the Board.

C. Motion for Confirmation of Previous Committee Minutes:

Moved by C. Drinkwater, Seconded by & R. Lunny Carried:-

That the Minutes from the last regular Committee of the Whole Meeting held March 12, 2012 be confirmed as written and filed.

D. Deputations:

3:30 p.m. – Irene McCuaig & Laurie Dufresne

Lake of the Woods Arts Collective – “Muskie on Main” Project

Ms McCuaig advised of a project being worked on by the Arts Collective as inspired by two Winnipeg artists who are summer residents in the area for “Muskie on Main.” Also, they have contacted the artists involved with the ‘Bears on Broadway’ in Winnipeg noting it was a great success and huge fundraiser. The vision of the Arts Collective is to see life-sized and hand painted Muskie on Main Street and in the downtown core, as many as 50 of them and the smaller ones, about 39” in length could be grouped together. The Arts Collective is not suggesting where they should go or how they should be displayed. The project would commence in 2013 with some type of grand unveiling or fish fry, possibly the third weekend in August to coincide with the Young Anglers tournament.

Ms Dufresne explained they see this as a community event and not an artists’ event and that it be coupled with other events at the same time, i.e. KBI. They indicated they would require the downtown businesses to get on board with the idea and take ownership of the fish by purchasing them and being involved with the promotion such as advertising and to spin off from that, i.e. for sales, special pitches, and as well the business

would be part of the Guide Book. They require manpower to assist with the project and a charitable organization as well. They still have to determine what partnerships will be made, but would definitely need to partner with the City to assist with a few things such as i) permission to erect the fish on Main Street; 2) how to display the fish; and 3) how to proceed. The group would also like to partner with the Tourism Department in directing tourists and visitors and locals to see the fish and to disseminate the Guide Books.

Ms McCuaig and Ms Dufresne believe this will be a tremendous value to Kenora, noting that the City of Winnipeg saw an increase in business as a result of the Bears on Broadway, with an increase in traffic to the downtown community.

Ms McCuaig circulated copies of the Business Plan prepared by the Arts Collective together with a draft budget and described the process for businesses in calling upon artists and deciding on a fish to purchase which includes added benefits to just purchasing a Muskie.

It was noted their group is not looking to the City for funding, but they have questions with respect to insurance as well as carrying out the 'mechanics' of displaying the fish on the streets. It was noted their expected profit could be as much as \$24,850 but all is dependent on the interest from both the artists for designs and the businesses to support the project. The group will be meeting with the various charities in mid-April, and they are currently requesting the city for assistance with manpower, hardware for installation; removal of Muskies, storage space, input from City engineers, and a letter of endorsement for the project to include the City's intent to participate and commit to the responsibilities as outlined in the Plan. Committee agreed it was a very impressive and ambitious community spirited project and one which ties in with the new brand. It was noted the group had already held one positive meeting with BIZ and they expect to be meeting again.

Ms McCuaig and Ms Dufresne were thanked for their presentation and advised that a staff report will be submitted to Committee for the May meeting.

3:45 p.m. – Youth Council Mayor Mitchell Frenette
Kenora Youth Council (KYC) – Summary Report

Mitchell Frenette, Youth Council Mayor, provided a verbal progress report to Members of Committee outlining a few of the items the Youth Council has been working on, and that recently they met with David Blake regarding the holding of an 'all ages event(s)' during Harbourfest this year. Also they advised they have unveiled their Mission Statement and Logo at a recent meeting and will be bringing it to City Hall for the Council Chambers. The Council has also started a youth survey with statistics for the youth in Northwestern Ontario about how the youth feel where they

live and what activities are available to them; the survey will be for use by the Youth Council only.

Mitchell mentioned he has heard only great things about the Youth Council and particularly through the media. He noted one of their main focuses is securing a location for a youth centre that is both wanted and needed. He explained it is a big project but they are taking small steps towards it, noting there are a few locations being discussed but Lakewood School is their preferred location as it was offered to them for this purpose. Cst. Bob Bernie's Task Force is assisting the Council and Mitchell feels it is going to happen but not likely before the end of their term. In closing Mitchell expressed that being a Member of the Youth Council has been an awesome opportunity and experience.

Mayor Canfield thanked Mitchell for his enthusiasm and for providing a progress report to Committee.

E. Reports:

Community & Protective Services

Councillor Drinkwalter, Chair, reviewed the Committee reports:-

1. Ontario Association of Fire Chiefs - Nominating Committee

Recommendation:

That Council of the City of Kenora hereby supports the O AFC's Nominating Committee's nomination for Warren Brinkman, Emergency Services Manager to let his name stand for re-election to the Ontario Association of Fire Chiefs 2012/2013 Board of Directors.

Recommendation approved.

JMcMillin

2. Proclamation – Emergency Preparedness Week

Recommendation:

That the Mayor be and is hereby authorized to proclaim the week of May 6 to May 12, 2012 as "Emergency Preparedness Week" in and for the City of Kenora and requests its observance as such by our citizens.

Recommendation approved.

JMcMillin

Corporate Services

Councillor McMillan, Chair, reviewed the Committee reports:-

1. K.D.S.B. Report from Councillor Roussin

Councillor Roussin provided a detailed summary of his attendance at the recent Northern Ontario Service Deliverers Association (NOSDA) Conference with the main theme based on the relationship between health care and housing and a review of the recent Drummond Report. Councillor

Roussin highlighted the provincial policy consultation and impacts to DSSAB's. He indicated it appears the direction of the government is an 'integrated service theme' and there will be no increases in the budget and a lot of capping, etc. by the consolidation.

The Local Housing and Homelessness Plan was also reviewed, and he explained that along with homelessness concerns there are a number of other areas that must be considered such as emergency shelter, transitional housing, supportive housing, social housing, subsidized rental, and private market rentals on homeownership.

2. Council EMCP Training – Thunder Bay

Recommendation:

That authorization be and is hereby given for the following Members of Council to attend the EMCP 2 Training taking place in Thunder Bay on May 28 and 29 2012:-

- Councillor Smith, Councillor Drinkwalter, Councillor McKay
- Councillor Roussin to confirm (May 28th only); and further

That all eligible expenses in accordance with Council's Travel & Per Diem Policy be and are hereby authorized.

Recommendation approved.

JMcMillin

3. Flash Mob

Recommendation:

That Council supports the Main Street South street closure between the Kenora Public Library and First Street South on Friday, May 4th at 12:00 noon for approximately 15 minutes to allow the students of the Keewatin Patricia District School Board to hold a Pink Day Flash Mob; and further

That citizens of the City of Kenora be encouraged to attend the performance and assist in awareness of eliminating bullying in our City.

Recommendation approved.

JMcMillin

4. NWBC Office Renovations

Recommendation:

That Council of the City of Kenora approves an allocation in the amount of \$5,000 to be funded through an appropriation from the City's Northwest Business Centre deferred revenue for office renovations; and

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to amend its 2012 Operating Budget at its April 16th, 2012 Council Meeting; and further

That the appropriate by-law be passed for this purpose.

Recommendation approved (resolution and by-law). Karen advised she will confirm the need for the renovations and will advise Council prior to Monday's meeting.

**JMcMillin/
KBrown**

5. NWBC Program Administration

Recommendation:

That Council of the City of Kenora approves an allocation in the amount of \$8,000 to be funded through an appropriation from the City's Northwest Business Centre deferred revenue for administrative supplies; and

That Council hereby approves an allocation in the amount of \$11,000 be funded through an appropriation from the City's Northwest Business Centre deferred revenue for program implementation; and

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to amend its 2012 Operating Budget at its April 16th, 2012 Council Meeting; and further

That the appropriate by-law be passed for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

6. NWBC Staffing

Recommendation:

That Council of the City of Kenora approves the hiring of one summer student for the 2012 summer season for the Northwest Business Centre pending grant approval through the federal summer student program with \$3,725 being allocated from deferred revenue; and

That an Intern position be created for a period of one year through the NOHFC Intern Program with \$17,160 being allocated from deferred revenue; and

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to amend its 2012 Operating Budget at its April 16th, 2012 Council Meeting; and further

That the appropriate by-law be passed for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

Councillor McMillan asked Councillor Smith, Vice-chair to introduce Item #7 due to his Declaration of Pecuniary Interest:

7. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- December 7, 2011 – Kenora Police Services Board
- January 18 – Accessibility Advisory Committee

- February 14 & March 20 – Community Policing Committee
- March 12 – Committee of the Whole
- March 13 – Property & Planning Committee
- March 21 – Environmental Advisory Committee
- March 27 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- February 23 - Northwestern Health Unit
- February 24 – District of Kenora Home for the Aged
- March 21 – Lake of the Woods Development Commission; and further

That these Minutes be circulated and ordered filed.

Recommendation approved.

JMcMillin

Economic Development

Councillor Smith, Chair, reviewed the Committee reports:-

1. Coney Island Dock

Recommendation:

That Council of the City of Kenora receive the January 27, 2012 report from the Lake of the Woods Development Commission requesting Council to approve engineering, design and upgrading of the docks on the north side of Coney Island in order to accommodate larger vessels for the 2012/2013 budget years; and

That City of Kenora officials work with the MS Kenora to develop an interim solution for the use of the dock for the 2012 season by the MS Kenora on a periodic basis; and further

That City of Kenora officials work with the Lake of the Woods Development Commission to develop funding proposals to leverage the City of Kenora contribution to this project.

Discussion:

It was questioned if the City has the means to fund this dock and that perhaps the City should determine a cost prior to proceeding. It was mentioned that LOWDC will be looking for funding options through grants and private partnerships. It was noted that providing this dock at Coney ties in with the Parks, Beaches and Trails initiative as well as our new brand. Mayor Canfield indicated the dock may likely not be ready for this season as abutments may have to be put in place during the winter; but he doesn't think it should be that expensive. Rick Perchuk explained his Department has already made arrangements for a diving inspection of the marine line in this area and decided to make arrangements for the existing

Coney dock to be inspected at the same time so we can determine the extent of the required work.

Committee agreed expertise on the design of the Coney dock is required including size concepts for accommodating both the MS Kenora and larger vessels. It was questioned if it is necessary for the MS Kenora to have to service Coney Island, and perhaps this service should be provided by a smaller boat.

Committee agreed to hold this item pending further information from the divers to determine a sense of what cost is involved.

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2. Tourism Services Position

Recommendation:

That Council hereby approves the one (1) year trial Tourism Services Assistant Position to become a permanent, full time position effective May 1, 2012.

Recommendation approved.

JMcMillin

Finance

Councillor Lunny, Chair reviewed the Committee reports:-

1. Budget Amendments approved by Manager

Recommendation:

That Council hereby approves amending its 2011 capital budget to transfer \$44,323.26 from the Landfill loader to the Landfill dump truck, these projects belonging within the Solid Waste Department as appropriate; and

That Council hereby approves amending its 2011 capital budget to transfer \$5,582.20 from Keewatin Medical Building to JM Maintenance building, these projects belonging within the Rentals Department as appropriate; and

That in accordance with Notice By-law #144-2007, notice is hereby given that Council intends to amend its 2011 Capital Budget for these purposes at its April 16, 2012 meeting; and further

That Council hereby gives three readings to a by-law to amend the 2011 budget for this purpose.

Recommendation approved (resolution and by-law).

JMcMillin

2. 2012 Capping Options

Recommendation:

That Council hereby approves the implementation of the following tools related to the capping process for the 2012 taxation year:

- Annualized Tax Limit of 10% for each of the commercial, industrial and multi-residential property classes.
- Prior Year's CVA Tax Limit of 5% for each of the commercial, industrial and multi-residential property classes.
- CVA Tax Threshold for Protected Properties related to increases in the amount of \$250 for each of the commercial, industrial and multi-residential property classes.
- CVA Tax Threshold for Clawed Back Properties related to decreases in the amount of \$250 for each of the commercial, industrial and multi-residential property classes.
- CVA Tax in 2011
- Cross Over CVA Tax in 2012; and further

That Council hereby gives three readings to a By-law to adopt optional tools for the purposes of both administering limits for certain property classes and excluding certain properties from the capping process.

Recommendation approved (resolution and by-law).

JMcMillin

3. 2012 Claw Back Rates

Recommendation:

That Council hereby gives three readings to a By-law to establish the claw back rates for certain property classes within the Corporation of the City of Kenora for 2012.

Recommendation approved (resolution and by-law).

JMcMillin

4. 2012 New Construction New to Class

Recommendation:

That Council hereby approves the implementation of the minimum tax level of 100% for new construction / new to class properties for 2012; and further

That Council hereby give three readings to a By-law to adopt optional tools for the purposes of administering limits for eligible properties within the meaning of Section 331 (new construction) for the commercial, industrial and multi-residential property classes for 2012.

Recommendation approved (resolution and by-law).

JMcMillin

5. 2012 Tax Rates and Ratios

Recommendation:

That Council hereby provides three readings to the following By-laws:

A By-law to set tax ratios and to set tax rate reductions for prescribed property classes and subclasses for municipal purposes for the year 2012; and

A By-law to adopt the estimates for all sums required for the year, to establish rates to be levied for same and to provide for penalty and interest in default of payment thereof for 2012; and further

That in accordance with Notice By-law #144-2007, public notice is hereby given of Council's intention to set tax ratios and tax rates for 2012 at its April 16th, 2012 meeting.

Recommendation approved (resolution and 2 by-laws).

JMcMillin

6. February Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at February 29, 2012.

Recommendation approved.

JMcMillin

7. Endorsation of Resolution - Funding for Municipal Deficits

Recommendation:

That Council hereby supports and endorses the resolution received from the Municipality of Clarington regarding special provincial funding to cover municipal deficits; and

That Council respectfully advises the Premier of Ontario that if any municipality in Ontario receives special funding from the Province to cover a budget deficit, that all local municipalities receive the same per capita funding from the provincial government; and further

That a copy of this resolution be forwarded to Sarah Campbell, MPP for Kenora-Rainy River District, the Association of Municipalities of Ontario, and the Municipality of Clarington.

Recommendation approved.

JMcMillin

8. Wharf Contribution (Extension) Agreement

Recommendation:

That Council give three readings to a by-law to amend By-law Number 27-2002 being a by-law to authorize the entering into of certain agreements between the Corporation of the City of Kenora and Her Majesty the Queen in Right of Canada as represented by the Minister of Transport, Infrastructure & Communities for purposes of extending the Contribution Agreement; and further

That the extension of this agreement shall be in effect until March 21, 2013.

Recommendation approved (resolution and by-law).

JMcMillin

Operations Committee

Councillor McKay, Chair reviewed the Committee reports:-

1. Amendment to 'Feeding of Wild Animals By-law #139-2008'

Recommendation:

That Council hereby gives three readings to a by-law to amend By-law Number 139-2008, being a by-law to prohibit the feeding of wild animals within the boundaries of the City of Kenora, to include additions to the following sections: Definitions, Prohibitions of Feeding and Exemptions, as set out on the draft by-law attached to Richard Perchuk's March 30, 2012 Report.

Recommendation approved (resolution and by-law).

JMcMillin

2. Parks Rental Permit & Rate Schedule

Recommendation:

That as recommended by Barbara A. Manson, Parks Supervisor, Council hereby approves the Park Rental rates outlined in the March 21, 2012 report of Rick Perchuk, Operations Manager, effective May 1, 2012; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the Tariff of Fees and Charges By-law #120-2011 at its April 16th, 2012 meeting to give effect to these rates; and

That Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-law Number 120-2011 for this purpose; and further

That Council approve the Revised Parks Rental Permit.

Rick circulated copies of an amended report for this item which makes slight adjustments to the general terms and conditions to the Park Rental Permit, as well as deletion of a reference to camper trailer fees at Norman Park.

Recommendation approved as per amendments (resolution and by-law).

JMcMillin

3. Water Systems Monthly Summary – February, 2012

Recommendation:

That Council of the City of Kenora hereby accepts the Kenora Water Systems Monthly Summary Report, as prepared by Warren Ortlieb, Water and Sewer Supervisor and Jim Campbell, WTP Operator, for the month of February.

Recommendation approved.

JMcMillin

Next Meeting:

- Monday, May 14, 2012.

Motion - Adjournment to Closed Meeting:

1. Moved by R. Lunny, Seconded by S. Smith and Carried:-

That this meeting be now declared closed at 5:20 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-

i) Personal Matter about an Identifiable Individual

Reconvene to Open Meeting:

2. Moved by R. Lunny, Seconded by C. Drinkwalter and Carried:-

That Committee hereby reconvenes to the Open Meeting at 6:00 p.m. with no report from its Closed Session.

The meeting closed at 6:00 p.m.